



Muckleshoot Gaming Commission

2700 Auburn Way South Auburn, WA 98002

Phone (253) 218-0600 Fax (253) 218-0626

Licensing@muckleshoot-tga.org

Licensing@mtga.us

Class III A Checklist

FEES: \$283.00 (In State Fees) \$345.00 (Out of State Fees)
 \$86.00 WSGC Transfer Fee + \$35 Fingerprint Fee= \$121 Fee Total

- Casino Referral:** (completed and signed by Human Resources)
 - FEES:** are due at time when turning in completed application. *No cash or Personal Checks will be accepted. Fees are payable by Money Order or Cashiers Check Payable to: MUCKLESHOOT GAMING COMMISSION*
 - WSGC Applications:** 5 Years Employment & 5 Years of Residence & Criminal History and WSGC Indian Gaming Employee Certification Applications completed, signed and dated
 - Transfer Document:** if applicable. If applicant holds Current Gaming License with WSGC
 - (2) Fingerprint cards:** Completed by a Professional (Personal info completed in black ink only)
 - Employment Verification:** Please provide any W-2's, Tax Docs, Check Stubs(s), Social Security Statement or DD214 for the last 5 years for verification of employment
 - Criminal History:** Please disclose ALL charges as a Juvenile and/or Adult whether charges were dismissed, deferred, sealed and/or dropped. Failure to disclose any criminal history may cause denial, delay, suspension or revocation of your application **Court Documents may be required/requested**
 - Additional Forms to be Signed:** Acknowledgement of NIGC Notices, Licensee Responsibility Agreement, the MGC Fair Credit Reporting Act Notification, and the Notice regarding Maintaining the Highest Standards of Honesty and Integrity of all Gaming Employees (Salmon color)
 - Notary Pages:** Release of Information Authorization, Certification and Oath of Applicant, and Release of All Claims. Please do not sign these two pages until turning in of completed packet. MGC provides Notary Service at this time, free of charge.
 - 1st Form of ID:** Valid Driver's License, State ID, Military ID, or Tribal ID
 - 2nd Form of ID:** Social Security Card (**ORIGINALS ONLY**) **laminated documents will not be accepted.*
 - Immigration:** INS Documents, Passport and/or Certificate of Citizenship, if applicable
 - Military DD214:** if applicable, may be requested/required
 - Please list FIVE personal references and provide current address, telephone number & e-mail address
 - If a section does not apply to you please mark N/A (not applicable) or draw a line through it. Please do not leave any sections blank or incomplete
 - Please be prepared to have your badge photo taken when you are turning in completed packet. Please do not wear hats of any type, and no sunglasses
 - When turning in completed packet:**
 1. Your packet must be complete, no exceptions
 2. Fees are due before completed packet is accepted, no exceptions
 3. You must have two forms of identification, no exceptions
 4. Due to MGC being an office environment, please refrain from bringing children with you, no exceptions
- *Also children should not to be left unattended in vehicle.*
- *Please call if you have questions regarding packet content... Please contact MGC Licensing at **(253)218-0600.***
- *Walk in hours: 8:30-11:30 a.m. & 1:00-3:30 p.m. Daily*